

LIBRARY ADVISORY BOARD MINUTES

November 15, 2023

- Present:** Renee Hernandez (KF), Spider (S.R.), Katie Walker (Malin), Chris Neterer (Bonanza), Scott Siracusa (KF), Joe Spendolini (S.S.), Tim Sexton (Chiloquin), Nathalie Johnston (Director), Cindy Williams (Recorder). Guests: Jennifer Patterson and Kate Murphy.
- Call to order:** 12:02 p.m.
- Minutes:** M/S/Approved.
- Membership:** Tim introduced himself. Tim is working for the Tribes as a Fire Manager. He is a history major and loves reading and is a longtime library user.
- Branches:** Chris reported that Ann dressed up as a Book Fairy and her costume is on the library website. The outside of the building has been pressure washed and looks great. The hose purchased will also be used for the greenhouse as well. The Bonanza staff did not want quarterly meetings of the Advisory Board.
- Chiloquin no report. Nathalie said that at the branch in-service they attended Active Attack Event training. Staff would like to have the police come to their branches to check the security of the facilities
- Keno no report. Nathalie said that there are new staff members and no issues in Keno.
- Scott would encourage Active Attack Event training for the library. Nathalie added that the Foundation received funding from the Collier Foundation to pay for improvements for landscaping on Klamath Avenue. Scott made a motion to review the landscaping plans for any safety concerns and feedback from the board. Joe seconded. Approved. Nathalie will send the file to the members when she has the plans.
- Katie said the Malin Friends of the Library will hold their book sale on Friday and Saturday. The ceiling has been repaired. Katie is willing to represent the Merrill area until a new representative can be appointed.
- Joe had no report.
- Renee is in Portland.
- Spider said that the food boxes in Sprague River are going great. Staff will be working on their Christmas crafts. Spider would like clarification on what he should be reporting on in the future. Scott and Nathalie said advisory board members are the voice of the community they represent and they should report on policy issues, facilities issues, ideas for new programs/services.
- Director:** Nathalie asked if any members had any questions about her report. Scott asked if the library receives any extra funding from the State for increase in attendance and circulation. No, we only receive state funding through the Ready to Read grant. This grant funds early literacy programs and Summer Reading Programs. It is

usually under \$25,000. The majority of library funding is from property tax .49 per thousand. The library does receive money from State Forestry, but it is minimal. Spider asked if the circulation statistics help with ordering materials. Yes, Nathalie uses the statistics to decide whether to increase print or digital orders.

Joe asked if the library has surveyed the citizens regarding how happy they are with library services and if they do not use it, why. The staff who was going to start working on the Library Strategic Plan is no longer working for the County. Nathalie is hoping to work on a survey this Spring. The county I.T. department could post it on the website and we could also print it in the Herald & News. Joe and Scott have some experience with survey, they were part of Klamath County Strategic Planning committee. The library staff will work on a survey and ask for feedback from the LAB.

The library room policy was approved.
The program policy is on the agenda for November 21st.

Old Business: Amendment to the By-Laws. The Klamath County Library Advisory Board shall meet at least once per quarter. The board voted 8 Yay and 1 nay. Approved. Nathalie will present the amendment to the B.O.C.C. for approval. If approved the LAB will meet the third Wednesday of the first month of each quarter at noon: January 17th, April 17th, July 17th, and October 16th for 2024.

New Business: Scott asked about next year's budget. Nathalie explained that the budget process is very long and arduous and we have very limited time to ask for feedback but she will do her best to have a draft ready for the January meeting.

Adjourned: 1:12 p.m.

Public comments: Kate asked about the survey. It is important that it does not cost a lot of money and it is important that it reaches out to non-library users to see what barriers are preventing them from using the library.

Next Meeting: Noon January 17, 2024. In person and via Zoom.