

**Friends of the Klamath County Library Board of Directors' Minutes**  
**21 October 2024 via Zoom (virtual meeting) & in person at library**

Meeting called to order at 13:30 by Vice President Fran McDermott. **Board members present:** Jacek Berka (Zoom), Gail Brock, Elaine Deutschman, Fran McDermott, Lindsay Silver, Betty Shaw. **Absent:** Judith Izzo. **Guest:** Catherine Dee, Treasurer, Library Foundation

**Secretary's Report:** Elaine Deutschman

- **MSP** to approve the minutes of the September 16, 2024 Board meeting and September 18, 2024 Quarterly Membership meeting.
- Correspondence/Memberships/Donations: 2 family memberships, 2 monthly PayPal donations to DPIL, cash donation to Keno branch of \$43.25, Bookie Joint box change of \$14.61 to DPIL.
- Elaine and Betty Shaw summarized the mailings to Chamber of Commerce members, scheduled to go out October 24, 2024. About 400 letters with donation forms and labels were printed in the library; Betty and Judith Izzo folded and inserted letters into pre-stamped envelopes and affixed address labels.
- Review of calendar items: October: letters to chamber members re: donations; November: CT-12 and 990EZ due, to be done by CPA. Both tax forms have been completed and submitted. DPIL fund-raising letter to members (and lapsed members) to be written and mailed.

**Treasurer's Report:** Elaine Deutschman

- **MSP** to approve September 2024 Financial Statement as emailed to members
- Transfer of \$10,000 from FOL to DPIL has been made - to show FOL is supporting DPIL with funds
- Bills/reimbursements: **MSP** to reimburse Judith Izzo \$423.05 for purchase of stamped envelopes for Chamber mailing. **MSP** to approve \$300 paid to Romig and Peile, CPAs for tax preparation and review of financial records of FOL to be sure proper procedures have been followed. The letter attesting to that is on the FOL Google Drive. FOL owed nothing in taxes to the US and \$102 to the State of Oregon. **MSP** to approve \$102 expense for State of Oregon taxes.
- Elaine suggested we transfer funds from FOL to Program account to cover the costs of printing using the library printing facilities but Nathalie Johnston said that wasn't necessary. FOL will need to purchase more address labels; Nathalie will do that and seek reimbursement. Thank you, Nathalie.

**Vice President's Report:** Fran McDermott

- The Quarterly Membership meeting on Wednesday, January 15, 2025 will feature Elizabeth Meisman speaking on the Butte Valley (CA) Swainson's Hawk program that has been in existence for many years. Fran has notified Kevin Spencer of the Klamath Audubon Society as Audubon members might be interested; Kevin will replace the January Audubon meeting with the FOL Quarterly meeting so we might expect increased attendance. The meeting will also be noted on Klamath Basin Birding News,
- At Judy Izzo's request, Fran queried Board members about resolution of the question of selling the high-end video games the library has removed from its collection. Larry Powers, who has since resigned from the Board, had begun work on that issue but nothing had been proposed. It was the consensus of those who had worked with Larry that there was no easy way for FOL to move those items at prices that would make joining eBay or using Craig's list a worthwhile effort. These items will go to the Bookie Joint for special sales from time to time when appropriate - items in the Bookie Joint have not been selling well recently. Gail Brock commented that there is no clientele for really good stuff coming to the Bookie Joint.

**President's Report:** Judith Izzo is on vacation so no report

**Committee Reports:**

- **DPIL:** Current registrations: 1764. Betty Shaw continues to enter new applications regularly on the Dolly Parton web page.
- **Bookie Joint:** The BJ goes on and on and is going well. There will be a Scarecrow Row kids' book sale at \$1/bag in conjunction with the Downtown Association Halloween activities.
- **Bookie Joint Volunteer Update:** Lindsay reports that the November schedule is done but she wanted to ascertain if the library is open the day before Thanksgiving - it is so Bookie Joint will be as well.. There are plenty of volunteers to cover the days the BJ is open.

**Library Director's Report:** Nathalie Johnston

- Circulation remains at expected levels. A lot of people are using the libraries - especially busy in July - with attendees numbering somewhere around 20,000 per month throughout the system.
- There have been lots of staff position changes in September - mostly people moving from full-time to part-time and the reverse; some changes in duties as well. The actual staff members have pretty much stayed the same - just duties/positions have changed.
- The development of the lot next to the library will probably not begin before fy2026-2027 as estimates of costs were higher than originally anticipated. The Foundation is initiating a fund-raising drive to obtain the needed funds.
- The library branches in Gilchrist and Chemult are going to be combined into a new branch in Crescent. The physical space for the Gilchrist library is no longer appropriate and the new owner of the space is unwilling to improve conditions there; additionally, it's very difficult to see that library from the highway so patronage suffers. The Chemult branch has difficulty keeping part-time staff so combining with Gilchrist should alleviate the problem. KCL is renting a building on Hwy 97 which currently has a big bear standing in front of it - might be a draw for patrons; Nathalie is musing on how best to utilize the bear.

**New Business:**

- Catherine Dee, the Library Foundation treasurer, spoke with the Board about their upcoming fund-raising efforts to develop the lot next to the library. She spoke of needing fund-raising ideas and help from FOL, particularly in grant-writing efforts. She also mentioned that materials from FOL (like membership applications, Bookie Joint advertisements etc) would be welcome at events where they are asking for donations. Judy Izzo will follow up with Catherine about FOL's involvement.

Meeting adjourned at 14:28

Respectfully submitted,

Elaine Deutschman, Secretary  
Friends of the Klamath County Library