

Friends of the Klamath County Library Board of Directors' Minutes
20 March 2023 via Zoom (virtual meeting) & in person at library

Meeting called to order at 13:35 by President Judith Izzo. Board members present: Jacek Berka (Zoom), Gail Brock, Elaine Deutschman, Nathalie Johnston (ex officio), Judith Izzo, Fran McDermott (Zoom), Betty Shaw.

Absent: Dorothy Hudson, Dona Nelson. Guest: Micki Vandenberg

Secretary's Report: Elaine Deutschman

- **MSP** to approve the minutes of the 13 February 2023 board meeting.
- Correspondence: Incoming: Reminder from insurance company of June renewal, 3 donations & funding request from The Mission. Outgoing: Thank yous
- Donations & memberships: No new memberships; 2 recurring PayPal donations, \$50 to FOL in honor of Sonja Down, \$100 donations to FOL from Judith Izzo and Marle Jandreau, \$10 donation to FOL from Clidia Gibson. \$1000 donation to DPIL from the City of Malin.
- Review of calendar items: April: do we want to do a "renew your membership" mailing? Discussion supported the idea; Elaine will look at number of letters to be mailed and report on cost estimates. May: **MSP** to pay post office rental fee when it's billed by P.O.
- Quarterly meeting minutes? Elaine raised the issue of who's approving minutes of previous membership meetings when we don't know what members may have been at such a meeting, we don't check to see that those voting are members, and usually attendees are leaving the meetings before we get to minutes approval. Fran notes that our policies don't require membership approval of minutes. Approving minutes is probably important if some item of FOL business is discussed and/or agreed to at a meeting; in those cases, perhaps those minutes could be approved by the Board at the following Board meeting. The approval of membership meeting minutes will fall to the Board when approval of an item is needed.

Treasurer's Report: Elaine for Dorothy Hudson

- **MSP** to approve financial statements for February 2023 as presented to board members via email.
- Reimbursements to Elaine and Betty Shaw for postage expenses. Elaine will deliver receipts to Dorothy and ask her to mail checks.

Nathalie Johnston for library staff: The senior staff at the library would like to gift library staff during library week to say thank you for their dedication. The pandemic, staff changes, library renovations etc have asked a lot of the staff; senior staff thought a small appreciation gift would be appropriate. Nathalie is considering a gift in the \$4 range - perhaps water bottles labeled with KCL logo. If she orders in bulk, there would be extras that could be used as gifts for Bookie Joint volunteers and/or sold as a fund raiser in the Bookie Joint. **MSP** to permit purchase of 75 gift water bottles to be given to staff/volunteers from the Program Account.

Vice President's Report: Fran McDermott

- The March members' meeting was given by Todd Kepple on using Google maps to look at historical sites in the Klamath Basin. It was a Zoom meeting due to carpeting in the community room. Talk was enjoyed by several members and Board members.
- Fran is working on a June meeting presentation - nothing definite yet. Perhaps Karl Wenner on his work on Lakeside Farms restoration.

President's Report: Judith Izzo

- Judy is concentrating on output from various committees.
- The volunteer appreciation committee hasn't met due to Dona's surgery. The event will be in May on the deck; details to be worked out by Dona and Gail - set date and costs. Board members should attend.
- Nominating committee - Judy checked with all current Board members and all have agreed to be candidates.
- Fiscal oversight committee to develop policy to govern KCL's use of FOL's 501(c)3 status. Library initiated grants will become FOL grants with library staff responsible for the spending side. Question: would granting organizations see a grant application from a friends of the library group as worthwhile as a grant application from the library. Consensus is they would. The FOL treasurer, with assistance from Nathalie, will keep track of spending, in a separate grant account in the financial statement. Judy would like this policy complete by June. Jacek Berka has volunteered to write up a draft policy to get this started.

- Nothing new on insurance at this time. Payment isn't due until June so we have time to look at details.

Committee Reports:

- **DPIL:** 1764 registered. 1752 Graduated. About 80% of registrations are online which saves Nathalie time. Several registrations for very young babies so maybe pediatricians are recommending DPIL. Elaine noted that she contacted the lead person for the KCC child care center. An open house was planned for March 17th so she delivered registration forms to be passed out there.
- **Bookie Joint:** Bookie Joint goes on and on! We need ideas about where to advertise the Bookie Joint - it's Klamath's best kept secret!
- **Volunteers:** Nothing as Dona is on medical leave but Polly Strahan has been taking care of volunteer substitutes well in her absence. Mickie Vandenberg did mention that a husband/wife team that work separately in the BJ do not get two copies of the schedule so one of them has to report the schedule to the other which is troublesome. This will be resolved with Dona when she's well.

Library Director's Report: Nathalie Johnston

- Circulation is now back to where it was before the pandemic and patron use is climbing as well. Children's material use is really growing but adult circulation is stable. Digital circulation has increased markedly.
- Carpeting will start as soon as carpeting comes. Nathalie is trying to develop timeline for moving books etc; that is complicated by not having the carpeting.
- Nathalie has asked the commissioners if she can offer free library card replacement/updating during April (part of National Library Week programming). She hasn't heard from them yet.
- Budget hearing for the library is April 18th at 11:10 am; Nathalie would like folks to come for support.
- The homeless people are becoming a problem in the library. Nathalie had to call 911 every day the previous week to deal with folks who were misbehaving and wouldn't comply with rules or a request to leave the library.

New Business:

- None

Meeting Adjourned at 14:45

Respectfully Submitted,
Elaine Deutschman, Secretary
Friends of the Klamath County Library