

Friends of the Klamath County Library Board of Directors' Minutes
16 September 2024 via Zoom (virtual meeting) & in person at library

Meeting called to order at 13:30 by President Judith Izzo. **Board members present:** Jacek Berka (Zoom), Gail Brock, Elaine Deutschman, Judith Izzo, Fran McDermott (Zoom), Lindsay Silver, Betty Shaw. **Guest:** Amanda Edwards, Assistant Library Director

Secretary's Report: Elaine Deutschman

- **MSP** to approve the minutes of the June 17, 2024 Board meeting and June 26, 2024 Quarterly Membership meeting.
- Correspondence/Memberships/Donations: **Incoming:** Mission monthly and DPIL applications from Early Learning Center. **Outgoing:** Two email thank yous for PayPal and other donations. **Memberships:** One Life, 2 Family and 2 renewals of annual memberships. **Donations:** Madeline Martin (\$25) for Bonanza branch, Virginia Hone for Program (\$200) and (\$100) for Keno branch, Michael Casey (\$50) for FOL, change in BJ box of \$6.26
- **Review of calendar items:** **September:** awaiting review from CPA on finances; **October:** letters to chamber members and civic organizations re: donations; **November:** CT-12 and 990EZ due, to be done by CPA

Treasurer's Report: Elaine Deutschman

- **MSP** to approve June, July and August 2024 Financial Statements as emailed to members
- Reimbursements: \$4.98 for frame for poster on membership in FOL

Vice President's Report: Fran McDermott

- The Quarterly Membership meeting on Wednesday, September 18 will focus on all the things FOL does for the library. Amanda Edwards, Assistant Library Director, will give the presentations. Raffle tickets will be given attendees for Bookie Joint gift certificates.
- Fran also mentioned having talked with the representative from Oregon Community Fund about donor advised funds. She will be in contact with them about SE Oregon donors who might like to support FOL projects. We can apply in November for those grants.
- Fran mentioned that she had applied to Benefits for the Basin for possible funding but has not heard back from the organization.

President's Report: Judith Izzo

- Judy introduced the two letters she, Fran and Elaine have been working on for fund-raising purposes (see attached drafts). One will go out to Chamber of Commerce members from the list FOL purchased; the other is intended to seek support from civic organizations and some governmental units. Discussion of the letters followed. Gail Brock suggested we clearly state that information is available about *joining* FOL in the letter; Elaine will incorporate that. There were a few edits that Elaine will complete regarding fonts, the date of the letter etc. Judy intends these letters go out in early October after the latest data on children in the program and the number of books being sent are available. Additionally, we need to determine if the letters can be printed in the library or will have to be printed at Staples.
- **MSP** that the letters, as edited, be used for the mailings.
- No motion was approved at this time for funding these mailings though it was tacitly agreed that we would purchase stamped envelopes from the Post Office. Again, printing addresses on the envelopes will await the Library Director's return to see if that can be done in the library or whether we'll have to print and affix labels.
- Judy, with help from Elaine and Fran, will go through the Chamber mailing list to see what addressee can be eliminated.
- Judy then addressed the issue of "sharing the load". She would like to assess how much work there is to do outside the formal descriptions of various positions on the Board. She will head up a committee called "Advertising and Outreach" that will do things like get letters ready to go to members and others, work with Nathalie on mailings, do needed telephoning and collect and disburse materials for events. She asked Betty Shaw to help her with these tasks.

Committee Reports:

- **DPIL:**
 - Fran reported on her attendance at Zoom meeting for Local Program Partners. The State of Oregon

administrators were introduced. Fran was surprised to learn that until *all* counties have a DPIL program, there will be no bi-lingual books as part of the program in Oregon.

- Elaine reminded the Board that we had decided at the June meeting to do a DPIL funding appeal in early November. She suggested we highlight the fact that though the state is now picking up half the cost, locally, we must also provide half the funding. Judy will check with Nathalie on the forms we've used in the past and get the mailing ready. We need to decide on what list we'll use to make mailing labels - probably about anyone whose address we have! Elaine will collect incoming donations, log them and write thank you letters.
- **Bookie Joint:** The BJ goes on and on and is going well. There will be a Scarecrow Row kids' book sale; Gail thinks she has enough books to make that a bag sale, but if not, she'll do a BOGO sale.
- **Bookie Joint Volunteer Update:** Lindsay reports that the October schedule is done. There are plenty of volunteers to cover the days the BJ is open.
- **Third Thursday Update:** Gail spoke about the July event which she, her sister, and Larry Powers attended. She felt that most people were not interested in talking about FOL and membership. She passed out a few BJ bookmarks but was most successful focusing on DPIL. She gave out quite a few applications for DPIL. The general feeling is this is not a productive event for FOL.

Library Director's Report: Amanda Edwards

- The Summer Reading Program had many more participants this year; the downtown library had over 100 people signed up. There were 1047 signed up at all branches; there were about 300 adults. This is the first year the library has highlighted the adult summer reading program.
- The Battle of the Books program is just underway; the children's librarian is hoping to take the Klamath group to the nationals.
- There is a Finch robot event scheduled for October and a new Teen Murder Mystery night is on the calendar.
- The Social Security outreach event was well attended and there were requests that it be repeated. Since there is no Social Security office in Klamath Falls, this gave people a chance to talk to people from the office in Medford, asking questions and getting answers and help. KCL will try to hold another of these.
- Recently, a Lay-Person Legal session met at the library - also a popular event.

New Business:

- None

Meeting adjourned at 14:37

Respectfully submitted,

Elaine Deutschman, Secretary
Friends of the Klamath County Library