

**Friends of the Klamath County Library Board of Directors' Minutes**  
**13 January 2025 via Zoom (virtual meeting) & in person at library**

Meeting called to order at 13:32 by President Judith Izzo. **Board members present:** Jacek Berka (Zoom), Gail Brock, Elaine Deutschman, Judith Izzo, Fran McDermott (Zoom), Lindsay Silver. **Absent:** Betty Shaw.

**Secretary's Report:** Elaine Deutschman

- **MSP** to approve the minutes of the November 18, 2024 Board meeting
- Correspondence/Memberships/Donations: Thank you letters to PayPal donors and Chamber and member donors from October appeal. Two donations to FOL by members and donation to DPIL by Koblos family (not FOL members).
- Review of calendar items: Reminder that CD is due to renew in January. February - committee appointments: thank you get together for volunteers; nominating committee for board members; review committee for Bylaws and Policies. Discussion about the volunteer thank you event centered on when to have it - not necessarily during National Library week as that's when we've signed up for Awake at 8-ish; emphasis on DPIL would be good as we are completing 5 years with the project and on soliciting board members. In the case of reviewing the Bylaws and Policies, Fran suggested that two people independently review those - no committee or meetings - just email discussion. Those committees should be in place by end of February.

**Treasurer's Report:** Elaine Deutschman

- **MSP** to approve November and December 2024 Financial Statement as emailed to members
- Bills/reimbursements: Chamber dues and Oregon State registration paid. Reimbursement of \$22.56 to Elaine Deutschman for several expenses: a frame for a table poster for FOL, postage to mail state CT-12 form and payment, and labels for mailing postcards to members (all FOL administrative expenses).
- **MSP** to renew CD with Umpqua Bank at whatever rate they're offering come renewal date.
- Review of donations from DPIL fall appeals (see attached).
- **MSP** to transfer \$90 to Program account for printing 200 DPIL application forms.

**Vice President's Report:** Fran McDermott

- The Quarterly Membership meeting on Wednesday, January 15, 2025 will feature Elizabeth Meisman speaking on the Butte Valley (CA) Swainson's Hawk program. Fran is planning a presentation by someone from the Patient Advocacy department at Sky Lakes for the March Quarterly, focusing on what services are available. She is considering a presentation on Internet Safety for the June Quarterly - topics Board members applauded. Perhaps Zoom-ing these meetings to the Senior Center would be useful.
- Fran submitted the FOL application for grants from Oregon Community Foundation in December, well ahead of the deadline; she received an affirmation email recently. The application is for \$20,000 and focuses on what FOL does for the library in addition to our main effort with DPIL. She also has contact information for the Sky Lakes Foundation who have shown interest in supporting efforts for children in Klamath County; she will follow up on that shortly.

**President's Report:** Judith Izzo

- Judy outlined the problem we're having with undelivered DPIL books. She and Betty Shaw have itemized the recipients of these books: 128 families are involved but 77 households are no longer in the database so have left the program. These books are sent using postage that does not permit forwarding so if a family leaves a forwarding address, the PO still can't forward them. Betty Shaw has made a list of emails for families that have books in the stack and Nathalie will email the families, offering them a month to pick up books at the library that they didn't get. When someone notifies the PO of an address change, Nathalie gets that information as well so no more than one book should end up in the PO as there is no forwarding postage; if a family doesn't file an address change or withdraw from the program, books just keep coming for which FOL pays. Elaine has met with the Klamath Falls postmaster regarding what to do with the books; the post office will notify FOL with a note in our mailbox when books are at the PO and Elaine will pick them up so the PO staff doesn't have to deal with them.
- Judy discussed the fall DPIL appeals efforts - she considers them to have been worthwhile and wants to again run them next fall with planning for those appeals to start in early summer with the June board meeting.
- Judy will be out of town for the February board meeting and has asked Lindsay to run the meeting in her

absence. She will be attending by Zoom but doesn't care to run the meeting with Zoom.

**Committee Reports:**

- **DPIL:** Current registrations: 1735 registered and 2712 have graduated. Nathalie has been in contact with the head of the Sky Lakes Foundation; they are interested in promoting DPIL with children born at Sky Lakes and will cover printing costs for registration forms to be included with the "going home" bags given for each newborn child.
- **Bookie Joint:** The BJ goes on and on and is going well. Donations have increased through withdrawals from the library now that the library elevator has been repaired.
- **Bookie Joint Volunteer Update:** Lindsay Silver reports all seems to be going smoothly. The February schedule will be emailed today with a suggested addition of encouraging volunteers to consider board membership as a way to do more than one's stint in the BJ. An invitation to a board meeting will be included.
- **IT Manager:** The password for the FOL Google Drive was changed by evening of January 13<sup>th</sup>. Each person using the Drive was given a copy of the new password; those attending by Zoom were sent the password as a test message sometime during the day.

**Library Director's Report:** Nathalie Johnston

- Nathalie reviewed circulation statistics for the year; patterns through the years were very evident and interestingly, 2022 seems to have been the high year for circulation recently.
- A large number of classes is being held during the week. A recently inaugurated crochet class was heavily attended and the fiber art club is very popular. People seem to want to get together to "do something" while they meet and talk with others.
- Federal tax forms will be available soon at the library - one of the few places folks can get them for free. In February, personnel from the Oregon Department of Revenue will spend a day at the library helping people with both state or federal income tax questions.
- Nathalie has applied for a \$5000 grant (using FOL's non-profit status) to the Oregon Humanities program to fund a passport program to celebrate the 25<sup>th</sup> anniversary of the Klamath Library District. A person will get a gift and stamp in their passport for each library they visit in the system and, at the end of the celebration, the person with the most stamps will win a prize (if several people have the same number of stamps, a drawing will be held).
- The Gilchrist and Chemult branches will become one by March 3<sup>rd</sup>; Chemult will close Feb. 4 and its collection will move to Crescent and Gilchrist will close March 3<sup>rd</sup> and its collection will be moved to Crescent.
- Nathalie reported on misuse of the Program account debit card with nearly \$200 charged to restaurant deliveries. Additionally, she noted that the Assistant Librarian is unable to sign checks on that account as she's recently moved to that position. Nathalie requests that FOL revise the signature sheet for the Umpqua checking account and the debit card: update her name to Nathalie Naveau and add Amanda Edwards, Wes Stone, Clinton Hankins and Jonathan Randall on the account. Charla Oppenlander's name will be removed from the account. **MSP** that these 5 names appear as signers on the checking account and for the debit card on Friends of the Klamath County Library account 8070077756; Charla Oppenlander's name to be removed.

**New Business**

- No new business was raised

Meeting adjourned at 14:44

Respectfully submitted,

Elaine Deutschman, Secretary  
Friends of the Klamath County Library