

LIBRARY ADVISORY COMMITTEE MINUTES
Special Meeting to review Budget and Library Lot

June 26, 2024

- Present: Jennifer Cole (Keno), Joe Spendolini (K.F.), Scott Siracusa (K.F.), Chris Neterer (Bonanza), Nathalie Johnston (Director), Cindy Williams (Recorder).
- Call to order: 12:30 p.m.
- Budget: The budget revenue is increased by 3% each year. The budget is available online through the Klamath County website. Last week the budget was officially approved. The Materials and Services budget is \$3,850,854 and the Capital Outlay budget is \$218,000. Nathalie has a ten-year reserve fund projection spreadsheet for capital projects. The Sprague River parking lot will need to be replaced as well as painting at the branch. Sewer lines at the main branch, geothermal work on the sidewalk, carpet in circulation, and the improvements for the lot next door are scheduled. The Library Foundation will be raising money to help with the lot improvements.
- Personnel services and Internal Services fees are the most expensive. Scott asked if Nathalie always transfers the same amount to the reserve fund. It varies year by year. Our revenue includes: current and prior property tax, interest on investments, and a Summer Reading Grant from the State of Oregon, along with other funds. Joe noted that the Library receives a levy of .49 per thousand. Scott asked about how our budget compares to other similar sized counties. Nathalie compares our Library System to Josephine and Douglas counties. Nathalie will send the members a link from the Oregon State Library. Joe asked about the Library F.T.E. Nathalie reviewed the organizational chart with members.
- Lot: Nathalie reviewed the design with members. 2/3 will be for public programs and the other third will be for staff and public relaxation use. There will be only one stage. There will be a sliding gate and the area will be fenced for security purposes. This will not be a public park, it will be closed when staff are no present. The project will not begin until 2025 or 2026. Cost estimates are needed, and the Foundation will need to raise funds for the project. This might need to be completed in several stages. Scott recommended cost savings by doing it all at once.
- Membership: The Board of County Commissioners should be interviewing for open positions next month.
- Adjourned: 1:04 p.m.
- Next Meeting: July 17th, 2024 noon. In person and Zoom.