

LIBRARY ADVISORY COMMITTEE MINUTES

October 15, 2025

- Present:** Cassie Stiehr, Christine Neterer, Jenifer Cole, Linda Warner, and Elizabeth Mabou, Nathalie Naveau, (Director), Wes Stone (Branch Supervisor), Cindy Williams (Recorder).
- Call to order:** 12:08 p.m.
- Minutes:** M/S/Approved.
- Membership:** The members discussed whether to recommend reducing the size of the Committee from 11 members to either 9 or 7. They agreed to recommend reducing the size to 9 members and will revisit the issue in a year if needed. This recommendation comes in response to several meetings where a quorum was not met. Members are encouraged to visit branches and report any safety concerns. Chris asked whether the meeting frequency should be changed from quarterly to monthly or bi-monthly. Due to concerns about attendance, members agreed to continue meeting quarterly.
Special meetings can be called as needed to address urgent matters. To schedule a special meeting, please contact Cassie (Chair), or Jennifer (Vice-Chair) if Cassie is unavailable.
- Safety Reports:** Nathalie summarized the branch reports. A branch In-Service was held on Friday, October 10th. A presentation by Ryan Dowd on How to Deal with Difficult Patrons was reviewed. Quite a few of the branch staff are training at the Main Library or at the South branch in order to gain more experience.
There have been no complaints so far on the Banned Book display. Wes added that the display should be balanced with different perspectives reflected. Nathalie did get one complaint about the newsletter and sent a letter offering to remove them from the mailing list. Helen (Bonanza) received her 45 years of service plaque. Chris met the new staff person Jenna (J).
- Director Report:** Nathalie reported that the library will have been awarded a \$715,000-matching grant from the State Park and Recs for the Library Community Courtyard. A Construction Manager General Contractor (CMGC) method will be used. It allows for feedback during the design for better cost estimates. Nathalie is waiting for the agreement to be sent from the State Park & Recs in order for the B.O.C.C. to sign. Hopefully the project will start during the summer of 2026 and will be completed by the fall of 2026.
The deadline for the statue design contest will be extended since no one submitted a design. The Library Foundation will pay for the supplies for the project. Nathalie will send the members a link to the design contest. A weatherproof materials design would be preferred.
Nathalie is looking for a grant for an AED machine which is required for our building according to our insurance agent. Linda suggested that a Sky Lakes Wellness Grant might be available to fund the cost. Cassie will ask her husband, a paramedic, about any maintenance needed for the machine.
Nathalie will be traveling to Roseburg for a Southern Oregon Library Federation meeting on Friday.
- New Business:** Margaret sent Jennifer the letter to the editor which the committee reviewed. It has been revised for space. Nathalie suggested that they add a thank you to the community for the dedication of the citizens of Klamath County. It's your Library! The number of branches

needs to be changed from 11 to 10. Jennifer will send the final draft to members by Monday.

Chris asked about the Topo map case organization and due to the S.R.P. and staffing the project has not been started yet.

Adjourned: 12:58 p.m.

Next Meeting: January 21. 2026, In person and zoom.