

LIBRARY ADVISORY BOARD MINUTES
September 20, 2023

Present: Judy Izzo (FOL), Katie Walker (Malin), Chris Neterer (Bonanza), Scott Siracusa (KF), Joe Spendolini (S.S.), Kelley Minty (BOCC), Wes Stone (Supervising Librarian), Cindy Williams (Recorder). Guest: Kate Murphey

Call to order: 12 p.m.

Minutes: M/S/Approved.

Membership: Joe Spendolini introduced himself to the board. He is a member of the Chamber of Commerce, South Suburban Sanitary District, and is involved in many civic activities. He has lived in Klamath since late 1999. He will be representing the S.S. area.

Kelley reported that the B.O.C.C. is hoping to approve the new resolution updating the policy related to appointing County Advisory boards on Tuesday. The Chair or board member designated can participate in interviewing applicants.

Scott volunteered to chair the meeting and the election of chair will be tabled until next month.

Chris asked if Jennifer called in or emailed on being absent today. No.

Branch Reports: Chris reported that the S.R.P. was very successful and had steady attendance. The first program had 32 kids and the last had 31. There were lots of performers this year and the end of the year party had lots of people! Ann visited the Bonanza school on Monday and eight teachers signed up for class visits. The table with the dividers is working well. The branch is getting rid of extra furniture to make the branch more organized. They are waiting to see how much space is available after the shelving is in before they start checking out space to patrons. Next month the shelves will be constructed and the rest of the supplies ordered for winter.

Scott reported on the activities on the calendar this month. Suicide Prevention Training is much needed in the community and is happy the presenters are vetted by library staff. Scott asked about upcoming programs and Wes stated that a new Assistant Library Director will be hired soon to coordinate any new programming. He also asked for an update on the landscape project in front of the building. The Library Foundation is in charge and will update Nathalie when she is back from vacation. Scott asked if the Library could send out a Zoom calendar invite each month for the Advisory Board meeting.

Katie reported that Christa will be harvesting the pumpkins for the giveaway soon. They will be distributed either September 30th or October 7th depending on the memorial service.

Joe is traveling and had no report.

Judy reported on the Friends of the Library and their history. The non-profit status was established in 1983 and they are affiliated with both the Oregon Library Association and the American Library Association. The mission of the Friends is

to support the Library with both volunteer time and money which is raised by membership dues, grant funding, and from the Bookie Joint. Judy will be giving presentations this fall to the Bonanza and Merrill Lions clubs. The Friends provide funds for in-house projects in the amount of \$2,000 a month. They also are open to special requests and provided \$500.00 to fund the annual Community Baby Shower. They are committed to supporting early literacy and fund the D.P.I.L. which provides a book mailed to children birth to age 5 every month. At this time there are 1,814 active children and 1,966 graduated. Judy asked Wes about the Finch Robots which are funded by a \$25,000 grant they received from the Oregon Library Association. Staff will attend training workshops with the company behind the robots to teach us how to use the robots and run a program using them. The Friends Treasurer is resigning in two months, and they are recruiting for a replacement. They meet nine times a year for one hour a month. Non-Profit experience is preferred.

Wes: Wes received a request from Sally Wells, Chuck's wife, asking if the board would recognize Chuck's long-time service to the Library and community. Wes will speak with Nathalie to see what staff can do. Kelley thinks it's a great idea and will speak to the other B.O.C.C. members at the board meeting on Tuesday. They provide service certificates to staff and thinks the board could make an exception for Chuck.

Lori, our Keno staff member, resigned effective September 30th. We have posted in house, and it closes today at 5 p.m.

Guest: Kate Murphey thinks all board members should be recognized for their service. She asked if the library has Narcan onsite? No, we do not. Library management staff attended a presentation by Public Health and at that time our B.O.C.C. liaison, Donnie Boyd, thought that the liability was too great for staff to administer Narcan. Max's Mission does have a box located in the alley behind the building. Do we have a defibrillator? No, we do not have one onsite.

Kelley: Updated members on the Chiloquin active shooter situation. Staff did a great job handling the situation. Wes reported that at our last full staff meeting main staff reviewed the "Run, Hide, Fight" training. Branch staff reviewed our Polaris system. After the incident, Wes reviewed the situation with all branch staff personnel.

New Business: Scott made a motion to discuss emergency policies and procedures at next month's meeting. Judy seconded. Approved. Scott made a motion to review our active shooter policy so that it is consistent at all branch library facilities. Judy 2nd. Approved. The board thanked Kate Murphey for attending and sharing her concerns with the board.

Adjourned: 1:00 p.m.

Next Meeting: Noon October 18, 2023. In person and via Zoom.