

## LIBRARY ADVISORY BOARD MINUTES

August 16, 2023

- Present:** Renee Hernandez (KF), Katie Walker (Malin), Spider (S.R.), Chris Neterer (Bonanza), Scott Siracusa (KF), Kelley Minty (BOCC), Nathalie Johnston (Director), Cindy Williams (Recorder). Applicant: Lindsay Silver.
- Call to order:** 12:01 p.m. Scott made a motion to appoint Chris temporary chair for this meeting. Renee seconded. Approved. The Board will be voting for Chair and Vice-Chair at the next meeting.
- Minutes:** M/S/Approved.
- New Business:** There are three new board members: Scott Siracusa, Jennifer Cole, and Joe Spendolini. Joe and Jennifer are out of town. Scott introduced himself to the members. He has been a resident of Klamath Falls for three years and is a business entrepreneur and investor. Tim Sexton has applied for the vacant Chiloquin position and Kelley said that the board will interview applicants soon.
- Branch Reports:** Chris reported that the greenhouse has been installed in a permanent location. They are using a passive heating system. More shelving will be installed soon. The interior should be finished in October and patrons can start using it in March. Spaces can be borrowed just like library materials. There are two more S.R.P. (Summer Reading Programs) programs left: edible crafts, and the end of the year party. The attendance has been great this year.
- Nathalie reported for Chemult, Chiloquin, Gilchrist, and Keno. There is a new family in Chemult and lots of truckers are using the honor collection. There are quite a few kids in Gilchrist this year. Chiloquin is very busy with S.R.P. Lunches are provided by I.Y.S. Keno is also busy with S.R.P. Produce Connection is handing out lots of produce and I.Y.S. is providing lunches.
- Scott had no report this time. Nathalie recommended checking out the library calendar and website. Scott thinks the library did a great job with fencing off the property so that staff and patrons will feel safe.
- Scott had several questions:
- Circulation and attendance? Nathalie explained about our Polaris system that tracks materials that patrons check out (Circulation) and our people counters (Main library and South Suburbs) or clickers (other branches) to count the number of people coming in the libraries (attendance).
- Vetting training programs? The library collaborates with local agencies who have specialized training staff in place.
- Youth Safety: The library provides training for staff several times a year and there are always 2 adults in the room when there are programs. Lockdown policies are in place and the library has multiple cameras throughout the library.
- Is there a cost for the display "Anywhere but here: The History of Housing Discrimination in Oregon"? No, the display has been made available for free to all library in Oregon. We are paying only for the insurance.
- South Suburb: Scott will ask Joe if he is willing to be the representant for South Suburb.

Renee is out of town and has no report.

Katie S.R.P. attendance in Merrill is great! They are busy getting the ceiling fixed in Malin. The door to the hall, broke but was able to be repaired the same day. The branch is very busy, and things are going well.

Spider reported that the S.R.P. was a big success this year in Sprague River. Tomorrow is the last day of the program, and they will hand out crafts, books, and goodie bags. Circulation is steady and a new H.V.A.C. system has been installed. The bench and fridge will be delivered to the main library on Friday and will be sent out to the branch with our courier next week. The printer is still having issues and Nathalie said that she will be ordering a new one soon. They are receiving ten lunches a day from I.Y.S. and they will reduce the request to five to reduce waste. Spider had a question for Commissioner Minty: Could the B.O.C.C. share the interview questions with the Board? They cannot, but the members who were interviewed may share with the rest of the board. Spider commented about the question "What is a vibrant library". He thought it was a good question for the board to contemplate. Spider also suggested that old board members should make themselves available to mentor new board members.

F.O.L. Judy is out of town so Nathalie reported that the Friends will have their Quarterly meeting September 20<sup>th</sup>. The Bookie Joint is doing great, and they are still signing up kids for D.P.I.L.

Director:

Nathalie reported that the digital collection is growing every year. Libby, Hoopla, and Kanopy are very popular. Attendance is a little lower, but circulation is higher than last year. The S.R.P. ends August 31<sup>st</sup>. 951 kids registered, and prizes will be handed out through September 10<sup>th</sup> and the Grand Prize drawing will be held on September 15<sup>th</sup>.

September programs are scheduled and the display "Anywhere but here: The History of Housing Discrimination in Oregon" will be at the main branch from 9-1 thru 9-15. It was created and is provided by the Fair Housing Council of Oregon. The display is very large with seven panels. The link will be available for patrons to access the panels online.

National Voter Registration Day 9/19 In partnership with Every Library and League of Women Voters, a non-partisan event focused on helping people get registered to vote.

Suicide Prevention Training 9/27 at 3 p.m. and 9/28 at 6 p.m.

September is Suicide Prevention Month. Brion Pinkerton, from our local Veterans Affairs office, will be leading a Suicide Prevention Training for anyone in the community who is interested in learning more. Lindsay suggested using suicide awareness instead of prevention.

The book clubs will be starting up again and Spider asked what happens if no one volunteers to moderate. Nathalie said that the members can just rotate reading the questions, they don't need a fixed moderator.

The budget for fiscal year 22-23 is closed and expenditures were very close to what was budgeted. All staff positions are filled.

A fence has been added on Klamath Avenue to prevent people from using the area as a camping area. Patron and staff safety are the most important concerns. The Foundation is providing funds for the landscaping.

The strategic planning process will begin after the County's is completed. Emergency plans for each branch and a Continuation of Operation Plan are also scheduled to be completed. New staff computers will be ordered in 2024.

Eclipse 10/14/2023: The library received 500 free eclipse glasses that we will be giving away to people who come to our special Eclipse related events.

Dolly Parton Imagination Library: 1784 active children, 1966 graduated.

Adjourned: 12:58 p.m.

Next Meeting: Noon September 20, 2023. In person and via Zoom.  
Wes will be sending the Zoom link and setting up the room