

Friends of the Klamath County Library Board of Directors' Minutes
20 November 2023 via Zoom (virtual meeting) & in person at library

Meeting called to order at 13:30 by President Judith Izzo. **Board members present:** Jacek Berka (Zoom), Gail Brock, Elaine Deutschman, Judith Izzo, Nathalie Johnston (*ex officio*), Fran McDermott, Dona Nelson, Betty Shaw, Mickie Vanderburg. **Guests:** Lawrence Powers, Lindsay Silver

Call to order: Judith Izzo; Judy introduced the two guests attending and asked them to introduce themselves and talk a bit about why they'd like to join the FOL Board.

Secretary's Report: Elaine Deutschman

- **MSP** to approve the minutes of the 16 October 2023 Board meeting.
- Correspondence: Incoming: Donation of \$750 for DPIL from Merrill Lions; monthly appeal from Mission. Outgoing: thank yous for donations.
- Donations: \$750 for DPIL from Merrill Lions; two PayPal donations for \$50 (less fees).
- Review of calendar items: December: Thank you letter to Rippey Foundation. January: Chamber of Commerce dues, State of Oregon Business Registration, CD matures. No Board meeting in December; January and February meetings are 2nd Tuesday instead of 3rd due to holidays (Jan. 8 & Feb. 12)
- Change of Google Drive password on November 21, 2023; new password given to those who use the Drive.

Treasurer's Report: Elaine Deutschman as Dorothy Hudson has resigned that position

- Due to an error discovered by Nathalie Johnston in the July Financial Statement, Nathalie and Elaine re-worked all the statements starting in June 2023. The corrected statements have been sent to Board members and it was decided, after review, to vote for approval of the October 2023 Financial Statement as it contains all information on previous months' statements. **MSP** to approve the October 2023 Financial Statement as presented.
- No bills or reimbursements presented.
- **MSP** to pay the Chamber of Commerce dues of \$155.00 for 2024. **MSP** to pay the anticipated State of Oregon Business Registration Fee of up to \$60 when it comes due in January 2024.

Vice President's Report: Fran McDermott

- Fran has confirmed the program for the January 20, 2024 Quarterly meeting; Elaine and Bill Deutschman will be giving a slide presentation on their recent canal boating trip in Brittany.
- The March Quarterly meeting will be on recycling in conjunction with Earth Day, given by the recycling from Waste Management.
- The June Quarterly may be a travel presentation by Nate Ganong as he has traveled extensively. If not Nate, then Ron Larson will speak about Lk. Abert which he highlights in his new book. Ron's talk could be in September if Nate shares his travels in June.
- Quarterly meetings will be "Zoomed" when appropriate; not all presentations lend themselves to "Zooming" but where possible, Zoom will be used to give wider dissemination to presentations.
- Fran also suggested we might want to "Zoom" FOL Board meetings; Board members declined to settle that issue at this time and more discussion will come at next meeting(s).

President's Report: Judy Izzo

- Judy called for nominations of Lawrence Powers and Lindsay Silver as new Board members. The candidates left the room for discussion and voting; they both were quickly unanimously elected to the Board.
- FOL continues seeking a new treasurer. All Board members were encouraged to think about candidates. In the interim, Elaine will carry out the duties of the treasurer except for completing and filing the various tax forms required.
- Judy wants Board members to more carefully review each month's financial statements. Elaine will send the relevant portions of each account's bank statement so Board members can check that balances are correct. The Board is responsible for the fiscal status of the 501(c)3 organization.
- Civic organization appeals: Judy and Fran gave a presentation to the Merrill Lion's Club. Judy volunteered to model presentations for anyone else who'd like to help with those. Other civic organizations we should approach: Quota Club, Assistance League, Soroptimists, Chamber of Commerce (Mickie?), Elks, City of Klamath Falls.

- Ebay update: Jacek has learned that for non-profit organizations to become eBay sellers without being charged a fee, some personal information about the officers must be submitted. Judy (& others) is uncomfortable giving eBay her SSN and other information as president. Perhaps, if FOL has really high-value items to sell, FOL could sell through a Board member's individual account where such information is not required. Another downside of FOL's being a seller is then someone has to take the responsibility to package and ship the sold items; this may be a burden we don't want to assume. So, it was agreed that opening an eBay seller's account at this time is not something we want to do.
- Larry Powers suggested, in lieu of using eBay to sell high-value items, we might set a special area aside in the Bookie Joint for more expensive, valuable items. Gail pointed out that the Bookie Joint recently lost a \$15 Ansel Adams book to theft; perhaps identifying books as especially important might increase theft of those items - hard for the Bookie Joint volunteer to "police" those or take action if someone really wants to walk out without paying.

Committee Reports:

- **DPIL:** 1842 youngsters getting books; 2100 have graduated. FOL has sent nearly 100,000 books since inception of the program. We have reached 3953 kids since the program began; the 2020 census indicates there are 4048 children under 5 years of age in the county so we're meeting our initial goals. Elaine plans to write an article for the newspaper announcing the 100,000 book accomplishment.
- **Bookie Joint:** The Bookie Joint is doing well. The Scarecrow Row event was a huge success; children's books were sold for \$1/bag and more than \$170 were collected. There were lots of kids and parents shopping.
- **Bookie Joint Volunteer Update:** A new volunteer has signed on and is training with Bruce. She will assume her own shift shortly. Nathalie thanked Dona for the work she's doing entering new DPIL registrations - on the order of 20 or so each month. Dona will be out on medical leave for about two months but has the schedule for both December and January completed.

Library Director's Report: Nathalie Johnston

- Circulation numbers are back to where they would have been had the Covid pandemic not affected them.
- Amanda Edwards has replaced Charla in Youth Services and Alexis Marroquin is now the head of circulation. The Finch Robots program will be handled by Amanda.
- Several holiday activities planned: a teen murder mystery on Dec. 7th; players often dress as if they were living in the 1920s & the library supplies headbands for the girls and mustaches for the boys. Dec. 9th, Santa will be at the library with Celtic music to follow.
- During the two-week school break, extra sessions of crafts and games for various ages are scheduled.

New Business:

- Elaine is interested in pursuing better returns on the funds we have in the CD at Umpqua. Online banks are offering upwards of 5% for saving accounts with few restrictions. This is something we should look into. Nathalie pointed out that Oregon Community Foundation has an investment program whereby they invest non-profits' funds; they often get much better rates due to professional investing and the large amounts of money they have to invest. Elaine will investigate and we'll discuss this further in the new year.

Meeting adjourned at 14:50

Respectfully submitted,

Elaine Deutschman, Secretary
Friends of the Klamath County Library