

**Friends of the Klamath County Library Board of Directors' Minutes**  
**12 February 2024 via Zoom (virtual meeting) & in person at library**

Meeting called to order at 13:30 by President Judith Izzo. **Board members present:** Jacek Berka (Zoom), Gail Brock, Elaine Deutschman, Judith Izzo, Nathalie Johnston (*ex officio*), Fran McDermott (Zoom), Larry Powers, Lindsay Silver, Mickie Vanderburg. **Absent:** Betty Shaw

Fran McDermott introduced Zoom guest Valerie Rundquist. Senior Program Officer, Endowment Partners from Oregon Community Foundation (OCF); she, in turn, introduced Kurt Hildebrand who is the OCF Regional Director for Southern Oregon. Judith Izzo, FOL President, outlined where FOL is in considering endowments and reminded participants that money given by FOL donors may not be available for an endowment because that is not the reason those people donated. That is something that would have to be resolved before considering setting up an endowment with current funds.

Ms. Rundquist gave a very informative presentation on the purposes for setting up an endowment, how an endowment is structured and answered questions from board members. **MSP** to table further discussion of FOL's interest in endowments until the March Board meeting.

**Secretary's Report:** Elaine Deutschman

- **MSP** to approve the minutes of the 8 January 2024 Board meeting.
- Correspondence: Incoming: Donations from Rich Bergstrom, Bill & Elaine Deutschman, Amy DaSaro and Nicole Brewer. Outgoing: thank you letters and emails.
- Review of calendar items: February: appoint nominating committee for Board candidates; appoint committees to review bylaws and policies. March: notify members of candidates for Board. Some discussion of how to encourage members to nominate people to serve on Board; decided to send out an invitation as part of the publicity for the March Quarterly meeting.

**Treasurer's Report:** Elaine Deutschman

- **MSP** January 2024 Financial Statement approved; Elaine explained the late deposit of donations from December, the incorrect assignment of Susan Magnone's donation for Bonanza children's materials to DPIL account and the double transfer of FOL's quarterly donation to Program account. All will be resolved in February Financial Statement.
- No bills or reimbursements presented.

**Vice President's Report:** Fran McDermott

- The March Quarterly meeting will be on recycling in conjunction with Earth Day, given by the recycling manager from Waste Management. Fran encouraged Board members to come with questions on recycling.

**President's Report:** Judy Izzo

- Focus on committees today. First: training so new people to the board get the information they need to carry out duties. Each person on the Board should know what everyone else does so Judy wants to interview each person who has specific responsibilities and codify, in writing, what those are - a training manual in case a serving person leaves. These job descriptions would then be posted on FOL's Google Drive.
- Policies and Bylaws. Don't want to change the Bylaws if possible as such changes have to be reported to the Oregon Secretary of State's office. Regarding Bylaws: those can be reviewed and changed. Judy asked Mickie Vandenburg, Lindsay Silver and Larry Powers to read over the Bylaws and Policies as an exercise and be a part of the committee to review them; Fran and Judy will also serve on this committee. First order of business is to get the copies of the Bylaws and the Policies that are on the KCL website and on the FOL Google Drive to match. (Elaine will see that Nathalie has the updated copies of both so the KCL website is the same as the Drive; she will send the latest copies to the new members as well.) Fran will help with updating as needed. Judy will set up meeting with this committee.
- Committee to deal with high-value items - so we don't have to discuss this topic every meeting. Judy said she was approached by a re-seller from Ashland who'd be interested in arranging to purchase books from the BJ directly; she volunteered to scan BJ books and pay a reasonable price for specific books. Lindsay and Gail immediately vetoed that idea; their feeling is we have many re-sellers who buy books at the BJ and it isn't fair to cater to only one. Most of the Board agreed and Judy will contact the re-seller and pass on the Board's rejection of the idea. Judy then appointed a committee to come up with a process to handle high-value items:

Jacek Berka, Gail Brock, Larry Powers, Lindsay Silver.

- Nominating committee: Judy first wanted everyone to know that she would run for FOL President again but only if the requirement that the President be a member of the County Library Advisory Board were removed. Discussion followed about how that committee is operating, how commissioners are not appointing folks who truly have an interest in the library, and how that committee is not really an advocate for the library. The FOL Board discussed removing that requirement for the President, but the point was made that maintaining some sort of liaison with that County Board is important and perhaps someone from the FOL Board should informally attend those Advisory Board meetings. **MSP** to remove the requirement for the FOL President to be a member of the County Library Advisory Board. No action was taken to formalize maintaining some connection to that Advisory Board. Judy then appointed a Nominating Committee to find candidates for the FOL Board of Directors: Mickie Vandenburg, Larry Powers, Judy Izzo as *ex officio*. Discussion followed on how to form a slate of candidates for membership on the Board. After much deliberation, it was informally decided to send out the nominating committee's slate of candidates along with an invitation to members to nominate as well with the publicity for the March Quarterly.

#### **Committee Reports:**

- **DPIL:** We have 1801 active kids, 2243 have graduated. The state has voted to support current DPIL programs at 50% and support from the Rippey Family Foundation will cease. Details of when that support will begin are murky.
- **Bookie Joint:** The BJ goes on and on. Not much new and exciting.
- **Bookie Joint Volunteer Update:** Judy has been handling the monthly schedule and answering the phone. Lindsay Silver has volunteered to take over that job and she and Judy are completing training on that transfer. One new volunteer will begin working in March.

#### **Library Director's Report: Nathalie Johnston**

- Library is now requiring card holders to appear at the library to renew their cards by June; these cards will be good for 2 years. For many card holders, it's the first time they've been in the library for ages and they're noticing the difference in the library and beginning to check out materials. After January 2025, un-renewed cards will be dropped unless more than \$50 in fines is owed.
- Circulation in January 2024 higher than a year ago despite the bad weather.
- Many activities for young kids are on the schedule; attendance has been good.

#### **New Business:**

- What to do with all the BJ coupons we've saved. They should be shredded; Elaine will take care of that.

Meeting adjourned at 15:20

Respectfully submitted,

Elaine Deutschman, Secretary  
Friends of the Klamath County Library